



GSTIN-37BPYPM4023F1ZL

TAX INVOICE

Cell : 9949865961

FITNESS ENTERPRISES

A company Gym & Fitness Equipments, Sales & Servicing

D.No. 50-15-14/1, Durga Ganapathi Temple Backside, Seethammampeta, Visakhapatnam-530016

e-mail :fitnessenterprisesvizag@gmail.com

This CONTRACT entered into on 10th day of July 2022 BETWEEN Visakha Govt. Degree college for Women a Government College, under Commissionerate of Collegiate Education (hereinafter referred to as "The College") as first party, and FITNESS ENTERPRISES, A COMPANY GYM & FITNESS EQUIPMENTS, SALES AND SERVICING as second party (hereinafter called "The Contractor").

WHEREIN The Contractor has agreed to provide and The College has agreed to accept from The Contractor, repair and maintenance service for the college gymnasium equipment and peripherals (hereinafter called Equipment) listed in Annexure-I here to as amended from time to time, subject to The College paying charges to The Contractor on the terms and conditions specified hereunder.

In consideration of the contract, it is agreed between the parties as below: This contract will be valid for the period from **10th July 2022 to 09th June 2023** (hereinafter referred to as "The Contract Period"). As on date of contract, the contract is valued for Rs 15,000 inclusive of all taxes (in word Rs FIFTEEN THOUSAND ONLY). The rate quoted will also be applicable for the items included or excluded during The Contract Period.

1. COMMENCEMENT AND TERM:

1.1 The Annual Maintenance Contract will be valid for a period of one year from **10th July 2022 to 9th June 2023**. It shall, however, be renewable for maximum 2 years at the same rates and conditions as per satisfactory services rendered by The Contractor at the sole discretion of The College.

1.2 Upon termination of the contract each party shall forthwith return to the other all papers, material and other properties of the other held by each during the subsistence period of the contract. In addition, each party will assist the other party in the orderly termination of this contract on the transfer of all aspects hereof, tangible and intangible, as may be necessary for the orderly, non-disrupted business continuation of each party.

1.3 Individual items of equipment, and repair and maintenance service charge for such Equipment, may be added to or withdrawn from the Contract by mutual written consent of both parties; provided always that such consent is not unreasonably withheld. In the event that individual items of equipment are added to the Contract it may involve additional maintenance charges. In the event that individual items of Equipment are withdrawn from the Contract, as described herein, then any money prepaid on such Equipment shall be held to the credit of The College account.

2. CHARGES:

2.1 The charges payable by The College to The Contractor for the repair and maintenance services described herein and unless provided for elsewhere herein, no additional charges shall be claimed by The Contractor.

2.2 The Contractor shall duly submit to The College their invoice(s) for payments in accordance with the CONTRACT.

2.3 The AMC charges will be released on Annual basis, and no advance payment shall be made by The College.

2.4 The Contractor, shall, during the term of the contract will not increase the charges. The annual maintenance cost shall be paid in Annual installment within thirty (30) days from the date of completion of respective Year or submission of invoice whichever is later, subject to satisfactory services rendered, and from the date of AMC at the rates indicated in contract.

2.5 The invoices for AMC shall be inclusive of all taxes.

3 REPAIR AND MAINTENANCE SERVICE:

3.1 During the term of the CONTRACT, The Contractor shall maintain the Equipment in perfect working order and condition and for this purpose will provide the following repairs and maintenance service:

a) The Contractor shall rectify any defects, faults and failures in the Equipment and shall repair during The College's normal local working hours i.e. from 10.00 a.m. to 5.00 p.m. on working days (other than College holidays). Provided that if The Contractor is required to replace consumables, being all metallic/alloy wires, grease, threads, Nuts, Screws etc the same will incur an additional charge.

b) The Contractor shall provide repair and maintenance service. The maximum response time for a maintenance complaint (i.e. time required for The Contractor maintenance technicians to report to The College after a request call is made or letter is written) shall not exceed 24 hours from the receipt of such communication.

c) The Contractor shall ensure that faults and failures intimated by The College as above are set right within 24 hours of diagnosis of the problem.

d) Preventive Maintenance: The Contractor shall conduct Preventive Maintenance (including but not limited to inspection, testing, satisfactory execution of all diagnostics, cleaning and removal of dust and dirt from the interior and exterior of the Equipment, and necessary repairing of the Equipment) once within the first 15 days of the commencement of The Contract Period and once in two months on subsequent months during the contract period.

e) All repair and maintenance services described herein shall be performed by qualified maintenance technicians of The Contractor who are well familiar with the Equipment.

f) The Contractor shall ensure that the technicians shall invariably produce identity cards issued by The Contractor at the time of dealing with Equipment at the College's site.

g) The Contractor shall maintain at The College's site, a written maintenance and repair log; and shall record therein each incident of Equipment malfunction, date and time of commencement and successful completion

of repair work and nature of repair work performed on the Equipment together with a description of the malfunction or the cause for work, by description of the malfunction. The College shall use the same log for recording the nature

faults and failures observed in the Equipment, the date and time of their occurrence and the date and time of their communication to The Contractor.

4. SCOPE OF WORK

- 4.1 The contract will be on a non-comprehensive onsite basis inclusive of repairs.
- 4.2 The Contractor will be required to provide maintenance for every apparatus, equipment of Indoor gymnasium and Outdoor gym.
- 4.3 Replacement of parts will be at The College's cost with original spares of the brand/make/model of the reputed makes with best quality spares

5. SECURITY:

- 5.1 The Contractor and its personnel shall at all times comply with all security regulations in effect from time to time at The College's premises and externally for materials belonging to The College.

6. TERMINATION OF THIS CONTRACT:

- 6.1 The Contract may be terminated by either party in any of the following circumstances:
 - a) Under the provision of clause 1.1 of this Contract, unless renewed further at the sole discretion of The College.
 - b) If The College does not make payments due to The Contractor under this Contract
 - c) If The Contractor does not agree to make necessary changes in the amount payable by The College as per provisions of clause 2.4 of this Contract.
 - d) By giving one-month notice of such termination to the other by either of the parties to this Contract.

7. ARBITRATION:

- 7.1 All disputes and differences of any kind whatsoever arising out of or in connection with this Contract shall be referred to arbitration to The College's Principal. The decision of The College's Principal shall be conclusive and binding on The Contractor. Such arbitration shall be governed by the provisions of the Indian Arbitration Act.

8. TERMS OF INVOICES SUBMITTED BY THE CONTRACTOR:

- 8.1 The Contractor shall submit to The College their invoices for payment of the above charges on completion of the year during the term of the Contract. Such invoices shall be payable by The College within 30 days of receipts.

IN WITNESS WHEREOF THE PARTIES HAVE EXECUTED THIS CONTRACT ON THE ABOVE MENTIONED DATE.

Signature: Sealed & Signed by

Mr. M. Ram Chandan..... In capacity of (Designation)..... Proprietor..... of
M/s **FOR FITNESS ENTERPRISES**

AND The College: (Authorised signatory)


PRINCIPAL
Visakha Govt. Degree College
for Women
Visakhapatnam-530020.

Proprietor

Signature of the Witness 1

Signature of the Witness 2

AND The College: (Authorised signatory)

Signature of the Witness 1

Signature of the Witness 2



KIRANENGINEERINGCONTRACTOR

D.No.55-3-

14, Old Venkojipalem, HB Colony, Visakhapatnam- 530013
murthyakkena@gmail.com.

Email:-

Ref :

Date : 02.06.2022

ANNUAL MAINTENANCE CONTRACT

Customer Name Address:

AMC AMOUNT:12,04,000


PRINCIPAL
VISAKHA GOVT DEGREE COLLEGE FOR WOMEN
OLD JAIL ROAD
VISAKHAPATNAM.

This Annual Maintenance Contract is signed between KIRAN ENGINEERING CONTRACTORS (hereinafter called "The Contractor") and PRINCIPAL, Visakha Government Degree College For Women (hereinafter referred to as "The College") on 02 June 2022 Date for a period of one year i.e. June 2022 to May 2023..

SCOPE OF AMC:: Maintenance of College – Campus, Classrooms, Laboratories, Ground, Gardens and cleaning of Wash Rooms

TERMS AND CONDITIONS

- 1.The contractor has agreed to provide manpower on monthly wages to maintain a clean campus, hygienic wash rooms and class rooms, and upkeep of the gardens.
2. Maintenance Personnel will work in college on a daily basis.
3. Sweepers will be working daily in maintaining class rooms, Labs and a clean campus.
4. Scavengers will work daily to keep the washrooms in clean and hygienic conditions.
5. Gardeners will look after the gardens by proper watering, weeding and continued planting daily.
- 6.Maintenance of Grounds include activities like keeping outdoor areas clean, beautiful, and orderly. Regular activities such as pruning, landscaping, taking care of potted plants and mowing.
7. AMC customers are to be treated as our valuable customers, and if any of our services are not up to the mark, it can be terminated. Further repair works will be attended on the site on priority basis.
- 8.Hoping that this contract will be convenient to us and be honored by you. The contract shall be deemed to be executed from the first day of the period and on completion looking for further renewal of the contract.


Principal
Visakha Govt. Degree College
for Women
Visakhapatnam-530020


For KIRAN ENGINEERING CONTRACTORS
A. Rama Murthy
PROPRIETOR

V-Soft Technologies

Annual Maintenance Contract

THIS CONTRACT made on 28 day of September 2022 BETWEEN Visakha Govt. Degree college for Women a Government College, under Commissionerate of Collegiate Education (hereinafter referred to as "The College") as first party, and V-Soft Technologies as second party (hereinafter called "The Contractor").

WHEREAS The Contractor has agreed to provide and The College has agreed to accept from The Contractor, repair and maintenance service for the computer hardware and peripherals (hereinafter called Equipment) listed in Annexure-1 hereto as amended from time to time, subject to The College paying charges to The Contractor on the terms and conditions specified hereunder.

In consideration of the contract it is agreed between the parties as below: This contract will be valid for the period from 01 October 2022 to 31 September 2023, herein (hereinafter referred to as "The Contract Period"). As on date of contract, the contract is valued for Rs. 46,900/- inclusive of all taxes (in word Rs.Forty Six Thousand Nine Hundred only). The list of hardware forms an integral part of this contract. The number of hardware items may be increased or decreased during The Contract Period which may be included or excluded from the list. The rate quoted will also be applicable for the items included or excluded during The Contract Period.

1. COMMENCEMENT AND TERM:

1.1 The Annual Maintenance Contract will be valid for a period of one year from 01-10-2022 to 30-09-2023. It shall, however, be renewable for maximum 2 years at the same rates and conditions as per satisfactory services rendered by The Contractor at the sole discretion of The College.

1.2 Upon termination of the contract each party shall forthwith return to the other all papers, material and other properties of the other held by each during the subsistence period of the contract. In addition, each party will assist the other party in the orderly termination of this contract on the transfer of all aspects hereof, tangible and intangible, as may be necessary for the orderly, non-disrupted business continuation of each party.

1.3 Individual items of equipment, and repair and maintenance service charge for such Equipment, may be added to or withdrawn from the Contract by mutual

written consent of both parties; PROVIDED ALWAYS that such consent is not unreasonably withheld. In the event that individual items of equipment are added to the Contract it may involve additional maintenance charges. In the event that individual items of Equipment are withdrawn from the Contract, as described herein, then any money prepaid on such Equipment shall be held to the credit of The College's account.

2. CHARGES:

2.1 The charges payable by The College to The Contractor for the repair and maintenance services described herein and unless provided for elsewhere herein, no additional charges shall be claimed by The Contractor.

2.2 The Contractor shall duly submit to The College their invoice(s) for payments in accordance with the CONTRACT.

2.3 The AMC charges will be released on Annual basis, and no advance payment shall be made by The College.

2.4 The College may decide to add or remove certain computers or peripherals from the AMC at any point of time during the Contract. Payment for any inclusion / deletion of computer, printer, scanner, and other peripherals during The Contract Period will be calculated on pro rata basis.

2.5 The Contractor, shall, during the currency of the contract will not increase the charges. The annual maintenance cost shall be paid in Annual instalment within thirty (30) days from the date of completion of respective Year or submission of invoice whichever is later, subject to satisfactory services rendered, and from the date of AMC at the rates indicated in contract.

2.6 The invoices for AMC shall be inclusive of all taxes.

3 REPAIR AND MAINTENANCE SERVICE:

3.1 During the term of the CONTRACT, The Contractor shall maintain the Equipment in perfect working order and condition and for this purpose will provide the following repairs and maintenance service:

a) The Contractor shall rectify any defects, faults and failures in the Equipment and shall repair during The College's normal local working hours i.e. from 10.00 a.m. to 5.00 p.m. on working days (other than College holidays). Provided that if The Contractor is required to replace consumables, being printer ribbons, magnetic tape reels, cartridges, exchangeable disc packs print heads the same

will incur an additional charge.

b) The Contractor shall provide repair and maintenance service. The maximum response time for a maintenance complaint (i.e. time required for The Contractor maintenance engineers to report to The College after a request call is made or letter is written) shall not exceed 24 hours from the receipt of such communication.

c) The Contractor shall ensure that faults and failures intimated by The College as above are set right within 24 hours of diagnosis of the problem.

d) Preventive Maintenance: The Contractor shall conduct Preventive Maintenance (including but not limited to inspection, testing, satisfactory execution of all diagnostics, cleaning and removal of dust and dirt from the interior and exterior of the Equipment, and necessary repairing of the Equipment) once within the first 15 days of the commencement of The Contract Period and once in a month on subsequent months during the currency of this CONTRACT on a day and time to be mutually agreed upon.

e) All repair and maintenance services described herein shall be performed by qualified maintenance engineers of The Contractor who are well familiar with the Equipment.

f) The Contractor shall not outsource any activity comes under the scope of this contract.

g) The Contractor shall ensure that the service engineers shall invariably produce identity card issued by The Contractor at the time of dealing with Equipment at The College's site.

h) The Contractor shall maintain at The College's site, a written maintenance and repair log; and shall record therein each incident of Equipment malfunction, date and time of commencement and successful completion of repair work and nature of repair work performed on the Equipment together with a description of the malfunction or the cause for work, by description of the malfunction. The College shall use the same log for recording the nature of faults and failures observed in the Equipment, the date and time of their occurrence and the date and time of their communication to The Contractor.

5. SCOPE OF WORK

5.1 The contract will be on a non-comprehensive onsite basis inclusive of repairs.

5.2 The Contractor will be required to provide maintenance for operating systems, installation or re-installation of operating systems, installation of software, installation and configuration of peripherals like printers, scanners as required by The College from time to time and require assistance in data recovery, pre-emptive action against virus detection/removal.

5.3 Replacement of parts will be at The College's cost with original spares of the brand/make/model of the computer or reputed makes with best quality spares

5.4 The Contractor would also be required to install The College's licensed version of antivirus and other authorized software and patches as and when required.

6. SECURITY:

6.1 The Contractor and its personnel shall at all times comply with all security regulations in effect from time to time at The College's premises and externally for materials belonging to The College.

7. TERMINATION OF THIS CONTRACT:

7.1 The Contract may be terminated by either party in any of the following circumstances:

a) Under the provision of clause 1.1 of this Contract, unless renewed further at the sole discretion of The College.

b) If The College does not make payments due to The Contractor under this Contract

c) If The Contractor does not agree to make necessary changes in the amount payable by The College as per provisions of clause 2.4 of this Contract.

d) By giving one-month notice of such termination to the other by either of the parties to this Contract.

8. ARBITRATION:

8.1 All disputes and differences of any kind whatsoever arising out of or in connection with this Contract shall be referred to arbitration to The College's Principal. The decision of The College's Principal shall be conclusive and binding on The Contractor. Such arbitration shall be governed by the provisions of the Indian Arbitration Act.

9. TERMS OF INVOICES SUBMITTED BY THE CONTRACTOR:

9.1 The Contractor shall submit to The College their invoices for payment of the

above charges on completion of year during the term of the Contract. Such invoices shall be payable by The College within 30 days of receipts.

IN WITNESS WHEREOF THE PARTIES HAVE EXECUTED THIS CONTRACT
ON THE ABOVE-MENTIONED DATE.

Signature: Sealed & signed by

M/s V Soft Technologies (The Contractor)

The image shows a handwritten signature in black ink, which appears to be 'V. Soft', next to a circular purple stamp. The stamp contains a stylized 'V' and some text that is partially illegible but seems to include 'V. Soft'.

AND The College: (Authorised signatory)

The image shows a handwritten signature in green ink, which appears to be 'J. S.', next to an official stamp. The stamp is rectangular and contains the text: 'PRINCIPAL', 'Visakha Govt. Degree College', 'for Women', and 'Visakhapatnam-530020'.



KIRAN ENGINEERING CONTRACTORS

D.No. 15-6-14, Old Venkojipalem, HB Colony, Visakhapatnam-530 013

Email:-murthyakkena@gmail.com:

Ref :

Date :15.06.2022

ANNUAL MAINTENANCE CONTRACT

Customer Name

AMC AMOUNT: 1,40,000/-

PRINCIPAL

VISAKHA GOVT DEGREE COLLEGE FOR WOMEN

OLD JAIL ROAD

VISAKHAPATNAM .

This Annual Maintenance Contract is signed between KIRAN ENGINEERING CONTRACTORS (hereinafter called "The Contractor" and PRINCIPAL, Visakha Government Degree College For Women College") on 15.06.2022 Date for a period of one year i.e . 15.06 2022 to 14.06.2023,

SCOPE OF AMC :: College Electrical, Plumbing and minor carpentry. TERMS AND CONDITIONS

- 1) The contractor has agreed to provide manpower on monthly wages to check electrical and plumbing appliances at regular intervals and attend to minor repairs if any.
- 2) Technically trained plumber, electrician and skilled Carpenter are employed by him to provide services
- 3) During the term of the CONTRACT, The Contractor shall ensure the maintenance of the Electrical and plumbing Equipment in perfect working order.
- 4) Electrical and plumbing equipment will be inspected twice in a month during the contract period and attend to repairs if any.
- 5) The maximum response time for a maintenance complaint shall not exceed 24 hours from the receipt of such communication.
- 6) The carpenter will check the bolts, knobs. wooden furniture- doors and windows, almirahs, cupboards , etc once in every month and attend to repairs if required.
- 7) Once a year, the carpenter will disinfect all the wooden furniture with pesticide.
- 8) AMC customers are to be treated as our valuable customers, and if any of our services are not up to the mark, it can be terminated. Further repair works will be attended on the site on priority basis.
- 9) Hoping that this contract will be convenient to us and be honored by you. The contract shall be deemed to be executed from the first day of the period and on completion looking for further renewal of the contract.

PRINCIPAL.

Visakha Govt. Degree college

for Women

Visakhapatnam-530020 .

For KIRAN ENGINEERING CONTRACTORS
A. Rama Murthy
PROPRIETOR

UNIQUE OFFICE SYSTEMS

H.O : D.No. 45-4-711 Muniseebu Gan Veed1, Akkayyapalem, Visakhapatnam - 530 016.

B.O.: 11-102, Senjeev Gandhi Nager, Shapur Nager, Jeedimetla, Secunderabad.

E-mail : uniqueofficesystems@gmail.com

Ref.

Date : 05/07/2022

ANNUAL MAINTENANCE CONTRACT

Customer Name Address:**AMC AMOUNT: 3,64,413/-****THE PRINCIPAL**

VISAKHA GOVT DEGREE COLLEGE FOR WOMEN

OLD JAIL ROAD

VISAKHAPATNAM.

This CONTRACT entered into on 05th day of **August** 2022 BETWEEN **Visakha Govt. Degree college for Women a Government College**, under Commissionerate of Collegiate Education (hereinafter referred to as "The College") as first party, and **UNIQUE SOFTWARE SYSTEMS** as second party (hereinafter called "The Contractor").

WHEREIN The Contractor has agreed to provide and The College has agreed to accept from The Contractor, repair and maintenance service for the college laboratory apparatus, CC TV cameras, Iron furniture and peripherals (hereinafter called Equipment) here to as amended from time to time, subject to The College paying charges to The Contractor on the terms and conditions specified hereunder.

In consideration of the contract, it is agreed between the parties as below: This contract will be valid for the period from **05th August 2022 to 31st July 2023** (hereinafter referred to as "The Contract Period"). As on date of contract, the contract is valued for Rs 3,64,413/- inclusive of all taxes (Rs Three Lakhs SixtyFour Thousand Four Hundred and Thirteen only). The rate quoted will also be applicable for the items included or excluded during The Contract Period.

1. COMMENCEMENT AND TERM:

1.1 The Annual Maintenance Contract will be valid for a period of one year from 01-07-2020 to 30-06-2021. It shall, however, be renewable for maximum 2 years at the same rates and conditions as per satisfactory services rendered by The Contractor at the sole discretion of The College.

1.2 Upon termination of the contract each party shall forthwith return to the other all papers, material and other properties of the other held by each during the subsistence period of the contract. In addition, each party will assist the other party in the orderly termination of this contract on the transfer of all aspects hereof, tangible and intangible, as may be necessary for the orderly, non-disrupted business continuation of each party.

1.3 Individual items of equipment, and repair and maintenance service charge for such Equipment, may be added to or withdrawn from the Contract by mutual written consent of both parties; provided always that such consent is not unreasonably withheld. In the event that individual items of equipment are added to the Contract it may involve additional maintenance charges. In the event that individual items of Equipment are withdrawn from the Contract, as described herein, then any money prepaid on such Equipment shall be held to the credit of The College account.

2. CHARGES:

2.1 The charges payable by The College to The Contractor for the repair and maintenance services described herein and unless provided for elsewhere herein, no additional charges shall be claimed by The Contractor.

2.2 The Contractor shall duly submit to The College their invoice(s) for payments in accordance with the CONTRACT.

2.3 The AMC charges will be released on Annual basis, and no advance payment shall be made by The College.

2.4 The College may decide to add or remove certain equipment from the AMC at any point of time during the Contract. Payment for any inclusion / deletion of apparatus and other peripherals during The Contract Period will be calculated on pro-rata basis.

2.5 The Contractor, shall, during the currency of the contract will not increase the charges. The annual maintenance cost shall be paid in Annual instalment within thirty (30) days from the date of completion of respective Year or submission of invoice whichever is later, subject to satisfactory services rendered, and from the date of AMC at the rates indicated in contract.

2.6 The invoices for AMC shall be inclusive of all taxes.

3 REPAIR AND MAINTENANCE SERVICE:

During the term of the CONTRACT, The Contractor shall maintain the Equipment in perfect working order and condition and for this purpose will provide the following repairs and maintenance service:

a) LABORATORIES

The Contractor shall rectify any defects, faults and failures in the Equipment and shall repair during The College's normal local working hours i.e. from 10.00 a.m. to 5.00 p.m. on working days (other than College holidays). Provided that if The Contractor is required to replace consumables, being all metallic/alloy wires, wax, threads, batteries of varying voltages from 1 to 20 Volts, Hydrogen, Sodium, Mercury vapour lamps, Liquids of varying densities, bulbs, the same will incur an additional charge.

b) CCTV CAMERAS SYSTEM

Contractor has to ensure the CCTV system is working optimally,
For the system's camera and housing, should verify the following:

1. Camera/lens focus and auto iris is adjusted properly.

2. Camera field of view is adjusted to customer's requirements.
3. Camera/housing viewing window is clean, inside and out.
4. Camera lens is dust free.
5. Interior of camera enclosure is clean and dry.
6. Check operation of pan tilt and zoom focus.

For the system's wiring and cables, verify the following:

1. Check wiring and cable harnesses for wear and fray.
2. Check to make sure cable is dressed properly.
3. Check connectors and cable entry points for loose wiring.
4. Check that the coaxial cable is transmitting an adequate video signal to control room. Signal should be free of distortion, tearing, hum-bars, EMI, and rolling.
5. Make sure all coaxial connectors are insulated from conduit and pull boxes.

For the system's control equipment, verify the following:

1. Monitors are free from picture burn-in and distortion.
2. Monitors have proper contrast and brightness.
3. VCR's are functioning properly and providing distortion free recording.
4. Check that all control equipment is operational. This means that switchers allow proper sequencing, multiplexers are properly encoding and decoding, and matrix switcher keyboards are fully operational.
5. Clean all monitor screens, control panels, and keyboards with a diluted cleaning solution.
6. Check all coaxial connectors on the back panels for loose connections.
7. Check all power connections to ensure AC plugs are not loose.

d) IRON FURNITURE

Clean it regularly with warm soapy water and then dry thoroughly. Periodic application of car wax for prolonged life of the finish and to grease the moving parts like door hinges, racks etc.

e) The Contractor shall ensure that faults and failures intimated by The College as above are set right within 24 hours of diagnosis of the problem.

f) All repair and maintenance services described herein shall be performed by qualified maintenance engineers of The Contractor who are well familiar with the Equipment.

g) The Contractor shall ensure that the service engineers/ technicians shall invariably produce identity cards issued by The Contractor at the time of dealing with Equipment at The College's site.

h) The Contractor shall maintain at The College's site, a written maintenance and repair log; and shall record therein each incident of Equipment malfunction, date and time of commencement and successful completion of repair work and nature of repair work performed on the Equipment together with a description of the malfunction or the cause for work, by description of the malfunction. The College shall use the same log for recording the

nature of faults and failures observed in the Equipment, the date and time of their occurrence and the date and time of their communication to The Contractor.

4. SCOPE OF WORK

4.1 The contract will be on a non-comprehensive onsite basis inclusive of repairs.

4.2 The Contractor will be required to provide maintenance for every apparatus, equipment of College Laboratories viz- Physics lab, Chemistry lab, Botany lab, Biotechnology lab, Microbiology lab, Zoology lab and Horticulture lab, CCTV system and Iron Furniture.

4.3 Replacement of parts will be at The College's cost with original spares of the brand/make/model of the reputed makes with best quality spares

5. SECURITY:

5.1 The Contractor and its personnel shall at all times comply with all security regulations in effect from time to time at The College's premises and externally for materials belonging to The College.

6. TERMINATION OF THIS CONTRACT:

6.1 The Contract may be terminated by either party in any of the following circumstances:

- a) Under the provision of clause 1.1 of this Contract, unless renewed further at the sole discretion of The College.
- b) If The College does not make payments due to The Contractor under this Contract
- c) If The Contractor does not agree to make necessary changes in the amount payable by The College as per provisions of clause 2.4 of this Contract.
- d) By giving one-month notice of such termination to the other by either of the parties to this Contract.

7. ARBITRATION:

7.1 All disputes and differences of any kind whatsoever arising out of or in connection with this Contract shall be referred to arbitration to The College's Principal. The decision of The College's Principal shall be conclusive and binding on The Contractor. Such arbitration shall be governed by the provisions of the Indian Arbitration Act.

8. TERMS OF INVOICES SUBMITTED BY THE CONTRACTOR:

81 The Contractor shall submit to The College their invoices for payment of the above charges on completion of the year during the term of the Contract. Such invoices shall be payable by The College within 30 days of receipts.

IN WITNESS WHEREOF THE PARTIES HAVE EXECUTED THIS CONTRACT ON THE ABOVE MENTIONED DATE.

Signature: Sealed & Signed by

Mr. *J. Palley* In capacity of (Designation) *Proprietor* of M/s *Unique Office Systems* (The Contractor)

AND The College: (Authorised signatory)

Signature of the Witness 1

Signature of the Witness 2